



Florida Maternal, Infant & Early Childhood Home Visiting Initiative



**FLORIDA ASSOCIATION OF HEALTHY START COALITIONS, INC.
EARLY CHILDHOOD COMPREHENSIVE SYSTEMS (ECCS) IMPACT PROJECT**

Request for Proposal (RFP)

To provide professional consultation services to the Florida ECCS Project staff and State Advisory Group on the following:

- 1. Conduct a scan of parent leaders and parent leadership organizations in Florida.**
- 2. Assess strengths and gaps among organizations in promoting parent leadership.**
- 3. Develop a plan for creating and sustaining a statewide network of early childhood parent leaders.**

Contract Maximum Amount: \$10,000

Anticipated Contract Period: April 15, 2021 - July 15, 2021

Background The Florida Association of Healthy Start Coalitions, Inc. (FAHSC) is seeking a parent leadership consultant to assist the Florida Early Childhood Comprehensive Systems (ECCS) Impact Project. The purpose of the ECCS Impact Project is to enhance early childhood systems building and demonstrate improved outcomes in population-based children's developmental health and family well-being indicators using a Collaborative, Improvement, and Innovation Network (CoIIN) approach. The overall aim of the ECCS Impact Project is that, within 60 months, communities participating in the ECCS Impact CoIIN will show a 25 percent increase from baseline in age-appropriate developmental skills of their community's three-year-old children. Florida is one of 12 states awarded the five-year ECCS Impact grant (2016-2021). The Florida Association of Healthy Start Coalitions, Inc. (FAHSC), the nonprofit organization administering the Florida Maternal, Infant and Early Childhood Home Visiting (MIECHV) Initiative, oversees the implementation of the ECCS Impact grant. For more information on the Florida ECCS Impact Project, please visit www.fleccimpact.org.

Need FAHSC is seeking assistance from a consultant with professional expertise in the areas highlighted above. While the exact number of hours needed to complete the work is uncertain, we anticipate this project will average of 20-25 hours per month from April 15, 2021 through July 15, 2021. In addition to independent work, consultants may be expected to attend virtual ECCS Advisory Group or State Improvement Team meetings.

- 1. Scan of parent leadership groups and organizations.** Consultant will conduct a comprehensive scan of parent leadership groups and organizations in Florida. This scan should specifically focus on expectant parents, parents of young children and organizations who serve the prenatal-to-3 population.

2. **Strengths and gaps analysis.** Consultant will conduct meetings with representatives from parent leadership groups and organizations, including ECCS parent leaders, to examine the strengths and gaps of engaging parents and promoting parent leadership within the maternal and early childhood system. Consultant will also conduct research of best practices and successful parent leadership models across the nation.

3. **Parent leadership network strategic plan.** Consultant will work with ECCS parent leaders and ECCS staff to develop a plan for creating and sustaining a network of parent leaders that can serve organizations across the maternal and early childhood system. The plan should also include best practices for promoting and supporting parent leadership, the relationship between parent leadership and equity, results of the parent leadership scan and strengths and gaps analysis, and a strategy for parent compensation and leadership development.

Qualifications:

- Knowledge of Florida’s maternal and early childhood systems of care
- Knowledge of and commitment to advancing equity
- Experience partnering with parent and/or community leaders
- Knowledge of parent engagement and/or leadership best practices and successful national parent leadership models

Proposals must include:

- Cover Page (attached)
- Letter of Interest stating reasons why the consultant is interested in the project
- Consultant Profile and Qualifications
- Relevant Experience in providing the three services stated above
- Hourly Rate and Estimated Costs
- Consultant Resume/CV

Selection Criteria and Scoring:

All submissions will be reviewed and scored by an independent panel of reviewers with expertise in maternal and early childhood initiatives. Review criteria and points are summarized below.

Criteria	Maximum Points
Letter of Interest	5
Consultant Profile and Qualifications	15
Relevant Experience	10
Equity Lens	10
Hourly Rate / Cost	10
	50

Timeline:

- **April 1, 2021**- Deadline for Proposal
- **April 9, 2021**- Anticipated Notification of Award
- **April 15, 2021**- Anticipated Contract Start Sate
- **July 15, 2021**- Contract End Date

The Florida Association of Healthy Start Coalitions reserves the right to reject any and all submissions, and to request changes based on the expert reviewers' recommendations prior to final selection.

Please email completed proposals to Ghia Kelly (GKelly@fahsc.org) by **April 1, 2021** with delivery receipt

COVER PAGE

FLORIDA ASSOCIATION OF HEALTHY START COALITIONS, INC.

FLORIDA ECCS IMPACT PROJECT

REQUEST FOR PROPOSALS (RFP)

Consultant Name: _____

Consultant Business Name (if different): _____

Mailing Address: _____

City, State, Zip: _____

Telephone Number(s): (Including area code) _____

Email Address: _____

Website Address: _____

Federal Employer Identification Number (FEIN): _____

DUNS Number: _____

Amount Requested: _____

Contact Person for Application: _____

Authorized Signature in Blue Ink: _____

Printed Name of Authorized Signature: _____

Title: _____

Date: _____